

GUIDELINES FOR HOSTING A FRIDAY NIGHT ONEG *Revised July, 2023*

FOOD

Oneg hosts should provide 2 challahs, wine, grape juice, cookies, cakes, snacks, fruit, and/or candy in sufficient amounts for the numbers of attendees at the service.

- A regular Friday night service usually attracts about 40 people.
- Special events such as b'nai mitzvah, visiting groups, a holiday, or school program can increase attendance significantly. Please check the home page of napershalom.org or call the CBS office to find out about anything special that might affect the attendance on the evening of the oneg you sponsor.
- The general guideline for oneg treats is 4-5 combined pieces (of cake, cookies or fruit) per person.
- If you are hosting as part of a group, please coordinate with others as to what each will supply.
- Please **bring two SLICED challahs**, one for use on Friday night and one for the Saturday Kiddush. Label the challah for Saturday morning and leave it on the stainless counter. There is a cutting board and bread knife on top of the microwave.
- You may provide soft drinks and other types of juice if you choose to do so, but often pitchers of water are enough to offer. **Please do not save opened bottles of soda in the fridge; throw them away or take them home.**
- Please check the walk-in fridge for open bottles of wine and grape juice, which should be used before opening a new bottle.
- Please keep in mind that the policy of the synagogue is to have kosher or kosher-style products. For onegs, all dairy products and products labeled "pareve" are allowed. Products with a Kosher Hecksher (label confirming they are kosher) are preferred, but not required. No products that contain any meat are permitted. Make sure that purchased items do not contain lard, shellfish (shrimp, faux crab, etc.) or pork. ***In addition, please avoid peanuts and tree nuts, to which many individuals are allergic.***

SUPPLIES

- CBS provides white paper plates and napkins, coffee cups, wine cups, and juice cups. Supplies are in the white labeled cabinets under the stainless steel work tables on either side of the kitchen.
- Your group will need to supply flatware, if needed, and larger cups if you plan to serve cold drinks.
- In our efforts to cut down on plastic use, you may use the silverware which is located in the Dairy Pantry.
- Your group may choose to bring your own decorative paper goods, flatware, and tablecloths to add color to your event.
- Platters, serving bowls, flower vases, and serving/cutting utensils are in the Dairy Pantry.
- **TABLECLOTHS**: We have transitioned from using plastic disposable tablecloths to reusable tablecloths. They are royal blue or burgundy and are located in a cabinet under

the center prep tables. There are round and oblong tablecloths for the social hall tables. After the oneg, please place any dirty tablecloths in the laundry hamper. Usually most of the round tablecloths can be left on for another week. You are welcome to take them home and launder them, if you would like to help out in that way – it's a mitzvah!

SET-UP

Onegs are generally set up in the social hall, unless that space is in use for another occasion, in which case tables will be arranged in the CBS lobby.

- The challah should be placed on a plastic platter and covered with one of the challah covers. A plastic tray may be found in the Dairy Pantry. The challah cover is located in the coffee preparation area of the kitchen. If the challah cover is not there, please look in the Sanctuary on the Torah stand to the right of the Ark. If your group prefers to use a special challah cover, please feel free to do so.
- Set out the food you bring on your trays or on the trays from the kitchen.
- Prior to the service, pour wine and grape juice and arrange the cups on trays. Trays for juice and wine are in the Dairy Pantry. Small clear plastic cups for wine and larger opaque plastic cups for grape juice are in the white cabinets under the stainless work table. Please label open bottles with the date. Markers are in the drawers under the coffee prep area.
- Also pour wine into the ceremonial Kiddush cup. Our custom has changed and we now do Kiddush and Motzi in the Sanctuary.
- Please place the challah and Kiddush cup on the bimah, on the Torah stand to the right of the Ark.
- After the Mourner's Kaddish, at the end of the service, some members of your group should quietly move into the kitchen and bring the trays of wine and juice into the social hall, offering cups to the congregation as they exit the sanctuary.

CLEAN UP

- All trays, plates, cups, etc. should be cleared from the tables. Please return any remaining napkins, plates, etc., to the drawers after the oneg. If you brought your own supplies, please take them for your use.

****Please wash and dry the empty platters, the ceremonial Kiddush cup, and serving utensils and return them to their places (NOT the dish drying racks). The custodian is not responsible for washing or putting away oneg dishes. ****

- Any food remaining after the oneg can be taken home, left for the Saturday service the next morning, or thrown away. **Do not save leftover food in the fridge unless you know it will be used the next morning.** If the food is being left for Saturday, please wrap it and label it. Markers are available in the white drawers under the coffee preparation area. Take home or throw away leftover bottles of soda. Thanks for your help in keeping our congregation kitchen clean and organized.